



Canadian Society of Cardiology Technologists

Annual General Meeting Minutes

Format: Virtual via Zoom Webinar

Date: October 16, 2021

1. President Crystal Shendaruk called the meeting to order at 9:01am PDT

2. Introduction of Board Members

3. Scrutineers Report

The proxy count was as follows:

BC 0 ON 0

AB 0 NB 0

SK 0 NS 0

MB 0 NL 11

Total proxy count 11

Total number of members participating: 534

Quorum has been attained.

4. Approval of Agenda

Motion #1: Moved by Tara MacCallum to approve the agenda. Seconded by Isis El-Awaf.

2 against CARRIED

5. Minutes from March 2021 Annual General Meeting

5.1 The minutes from the March 2021 AGM were read by Secretary Gretchen Dunn

Motion #2: Moved by Naomi Crawley to accept the minutes as amended. Seconded by Jackie Goodtrack.

1 against CARRIED

6. Business Arising from Minutes: None

7. Reports:

7.1 The President's report was read by Crystal Shendaruk

7.2 The Registrar's report was presented by Cheryl West

Discussion points:

- Are there any CSCT Life members – yes
- Are the numbers of program graduates exceeding job demand – depends on the area.

Motion #3: Moved by Joanne Wiebe to accept the Registrar's report as presented. Seconded by Sherry Raven.

1 against CARRIED

8. Financial Report

8.1 The Audited Financial Statement was presented by Karen Schaus.

Motion #4: Moved by Karen Schaus to approve the Audited Financial Statement as presented. Seconded by Cindy Mazerolle.

3 against CARRIED

8.2 The 2021-2022 Fiscal Year End Budget was presented by Karen Schaus.

Discussion points:

- Office Supplies include HST and GST
- Could travel costs be cut in future? Face to face meetings are beneficial and productive due to the amount of work being done by the Board of Directors. Face to face meetings are also required due to logistical challenges of our board being spread out over multiple time zones and also intermittent internet connectivity problems can occur.
- Surplus funds CANNOT be used for provincial legislation as this is a provincial matter. A LOAN to provinces would be considered on a case-by-case basis by the CSCT Board of Directors.
- Can surplus funds be used for Covid relief i.e. no dues for a year. This should be discussed provincially and will also be added to the February 2022 Board of Directors meeting agenda.
- Would CSCT consider a buy-in Pension Plan – this will be taken to the February 2022 Board of Directors Meeting

Motion #5: Moved by Karen Schaus to approve the 2021-2022 Fiscal Year End Budget as presented. Seconded by Mary Grace Monis. 14 against CARRIED

Motion #6: Moved by Karen Schaus to reappoint Deloitte as Auditors for 2022. Seconded by Teraisa DeBoice. 8 against CARRIED

9. The Education Director's report was read by Gretchen Dunn

10. Committee Reports

10.1 The Nomination's Committee report was read by Amber Myre

10.2 The CEU Committee report was read by April Forrest

Discussion points:

- Is the CSCT NOCP due for a review? The previous accrediting body (CMA) required a 7-year review. The current accrediting body (Accreditation Canada) advises that a review is not needed at this time.
- The end of the current triennium is December 31, 2022
- CSCT is an educational partner with CCS
- CCC registration is for personal use only. However, if CCC On Demand is purchased as a group, each person can individually apply for CEUs (internet studies as per CEU standards)
- CSCT education day has always been part of CCC and as such has associated costs
- To access webinars associated with CCC – CSCT members need to register for CCC OR CCC On Demand
- CEUs are determined by each provincial CEU Coordinator according to the CSCT CEU Standards NOT by management
- 5 credits for AGM attendance are AUTOMATICALLY added to each member's account.

11. Elections:

11.1 Election of eight (8) Directors

The following were voted in by the membership for a two (2) year term.

Director for BC: Sean Freeze

Director for AB: Amber Myre

Director for SK: April Forrest

Director for MB: Colleen Bemister

Director for ON: Blair Arnold

Director for NS/PEI: Brittany Marsh

Director for NB: Valerie Gilbert

Director for NL: Megan Willette

11.2 Election of Director at Large (Who may be appointed President)

Crystal Shendaruk was voted in by the membership for a two (2) year term

12. Old Business: None

13. New Business:

13.1 Bylaw review – The Bylaws will be reviewed in 2022 and any changes will be presented to the membership prior to the 2022 AGM

Questions from the floor

- A suggestion was made to split the cost of dues 50/50 between the provinces and CSCT. Currently CSCT receives \$65 per member which is less than 50% of dues paid. A 50/50 split between the provinces and CSCT would mean the provinces would receive less money.
- Is there a representative from each province on the Bylaw Committee? The CSCT BOD is the Bylaw Committee therefore each province has a representative.
- Anyone can submit suggestions for the Bylaw review.
- CCC On Demand is available only after CCC is completed.
- Online webinar AGMs will be dictated by Covid-19. The preference is for face to face.
- Why was only one member nominated from each province for the Provincial Director positions. As per the Nomination Committee report – “A call for nominations for eight Directors, one from each province, was emailed to each provincial board AND the membership on May 6, 2021. All the Director nominees on the proxy have been elected or appointed Provincial Director in their respective provinces. No other nominations were received”.
- Communicating the provincial breakdown of the numbers of successful exam candidates will be discussed by the CSCT BOD.

14. Next AGM – CCC is scheduled to be held in Ottawa in 2022. Dates of the AGM TBD

Motion #7: Moved by Ginger Lau to adjourn the meeting at 10:21 PDT. Seconded by Lorraine Smith.

CARRIED by “show of hands”