



## HILLTOP MEDICAL CLINIC

Suite 200 15331 – 16<sup>th</sup> Avenue, Surrey, B.C. V4A 1R6  
Phone: 604-531-5575 Fax: 604-535-0126

Position: Cardiology Technician

Location: South Surrey / White Rock, BC

Duration: Part Time, Permanent (3-4 days per week)

### Company Background:

*Hilltop Medical is the largest family practice medical clinic in British Columbia. We have a large team of family physicians, and specialists. Operating out of a state-of-the-art clinic in South Surrey White Rock. Any new team member will share our goals and values as below, as well as understand our company structure.*

- Providing exemplary patient care
- Work effectively in a multi-disciplinary setting using our collective skills to improve patient experience
- Large clinic with 24 family practice physicians, 4 internal medicine specialists and over 30 staff including RNs, LPNs, MOAs, Cardio Techs, and Clinic Managers.
- [www.hilltopmedical.ca](http://www.hilltopmedical.ca)

### Position Summary:

*Working alongside an Internal Medicine Specialist, the candidate will perform cardiac stress tests, ECG's, Holters, 24-hr blood pressure monitors and long-term event monitors, and all associated actions. Working with patients in a safe, effective and compliant manner, and provide accurate testing.*

- Work independently as required under the direction of the Internist / Cardiologist.
- Perform Cardiac patient tests including Stress Tests, holters, ECG's, 24-hour blood pressure monitors and long-term event monitors
- Operate all required equipment
- Record and document all required information with accuracy in the EMR and Cardiac testing software

### Accountabilities:

- Performs accurate cardiac diagnostic analysis of Holter scans
- Monitors the quality of the study and recorders and resolves equipment related problems
- Maintains confidentiality involving any information made available directly or indirectly about clients including physicians, patients, employees and the company.
- Assist in problem solving related to workflow and workstation organization and provides input, as required at team meetings.
- Performs other related duties as required.

### Requirements:

- Diploma in Cardiology Technology from a recognized community college program
- Current registration with CSCT and OSCT
- Minimum 1-year recent experience in hospital, lab or private Cardiac Lab
- Ability to work independently and as part of a team
- Keyboard skills and typing speed of 40 wpm
- Demonstrated proficient written and verbal communication skills
- Excellent interpersonal skills and the ability to relate to all staff

### Contact:

- Melissa Oakford, Hilltop Medical Clinic Manager
- [manager@hilltopmedical.ca](mailto:manager@hilltopmedical.ca)