



Canadian Society of Cardiology Technologists

Member Transfer Process:

1. Complete the '**Member Transfer Form**' on Page 2 of this document.
2. Email the form to **both** your Current Provincial Registrar and cc the CSCT Registrar (registrar@csct.ca).

Your Current Provincial Registrar will confirm your membership status is 'In Good Standing' and ensure there is no outstanding provincial fees owed. If reinstatement is required before transfer, your current registrar will notify you the transfer has been denied. The Reinstatement policy can be found on the CSCT website under 'Membership'. If the Member transfer form is approved, the current provincial registrar will notify the CSCT Registrar who will transfer you to your new province. The CSCT Registrar will notify the incoming province of the transfer.

3. Once transferred, you should hear from your new Provincial Registrar to inform you of your new provincial due fees and due dates, provincial membership policies, and any pertinent provincial bylaws you should be aware of.
4. It is the members responsibility to **upload their CEUs** with supporting documents to their new provincial database as these files are not transferred.



Canadian Society of Cardiology Technologists

Member transfer form

Name: _____

Date of Request: _____

CSCT #: _____ Provincial #: _____

Current Province: _____ New Province: _____

New Mailing Address *(please use current mailing address if new address unknown)*

Street Address (line 1):

Street Address (line 2):

City: _____ Province: _____ Postal Code: _____

Contact phone number: _____

Office Use Only

Dues paid for the Current year	Yes <input type="checkbox"/>	No <input type="checkbox"/>
In Good Standing	Yes <input type="checkbox"/>	No <input type="checkbox"/> Year of lapse: _____
Active or Inactive	Active <input type="checkbox"/>	Inactive <input type="checkbox"/>
Approved or Denied	Transfer Approved <input type="checkbox"/>	Transfer Denied <input type="checkbox"/>
Reason for Denial	Delinquent CEUs <input type="checkbox"/>	Delinquent Dues <input type="checkbox"/>
Completion Date	_____	