



CSCT Annual General Meeting Minutes

**Location: St. Antoine 9th, Le Westin Hotel
Montreal, QC**

Date: Saturday, October 26, 2019

1. President Crystal Shendaruk called the meeting to order at 2:02pm EST
2. Introduction of Board Members
3. Scrutineers Proxy report
The proxy count was as follows:
BC 5 ON 7
AB 0 NB 6
SK 25 NS 21
MB 1 NL 4
Total proxy count: 69
Total number of members in attendance eligible to vote: 57
Quorum has been attained
4. Approval of Agenda
**Motion #1: Moved by Michele Reynolds to approve the agenda. Seconded by Ashley Samms.
1 against CARRIED**
5. Minutes from 2018 Annual General Meeting
 - 5.1 The minutes were read by the secretary.
 - 5.2 There were no errors or omissions.**Motion #2: Moved by Cindy Mazerolle to approve the minutes as read. Seconded by Muhyuddin Mohammed.
1 against CARRIED**
6. Business Arising from Minutes: None
7. Reports:
 - 7.1 The Presidents report was read by Crystal Shendaruk.
 - 7.2 The Registrars report was presented by Cheryl West.
**Motion #3: Moved by Ashley Samms to approve the Registrars report as presented. Seconded by Lisa Gowans.
0 against CARRIED**
8. Financial Report
 - 8.1 The Audited Financial Report was presented by Karen Schaus.
Discussion points: Professional fees included lawyer, auditor, bookkeeper, website and accreditation.
Liability is for Board of Directors and Officers.
**Motion #4: Moved by Karen Schaus to approve the Audited Financial Report as presented. Seconded by Laura Baldwin.
0 against CARRIED**
 - 8.2 The 2019-2020 Fiscal Year End Budget was presented by Karen Schaus.
Discussion point: There is no known \$ amount for the PR Committee to date.
**Motion #5: Moved by Karen Schaus to approve the 2019-2020 Fiscal Year End Budget as presented. Seconded by Deborah Richardson.
0 against CARRIED**

**Motion #6: Moved by Karen Schaus to reappoint Deloitte as Auditors for 2020. Seconded by Karen Rondinelli.
0 against CARRIED**

9. The Education Director Report was read by Emily Coffey.
10. Committee Reports
 - 10.1 The Nomination Committee Report was read by Mary Fielden.
 - 10.2 Accreditation Report - no report
 - 10.3 The CEU Committee Report was presented by April Forrest and included the Revised CEU Standards which are effective January 1, 2020.

Discussion points: The Standards will be posted under the Education Tab on the CSCT website.
The onus is on members learning.
The number of CEUs required has NOT changed.
Submission and documentation is specific to each provincial association.
11. Elections:
 - 11.1 Election of eight (8) Directors
The following were voted in by the membership for a two (2) year term.
Director for BC: Sean Freeze
Director for AB: Amber Myre
Director for SK: April Forrest
Director for MB: Colleen Bemister
Director for ON: Blair Arnold
Director for NS/PEI: Brenda Wall
Director for NB: Valerie Gilbert
Director for NL: Megan Willette
 - 11.2 Election of Director at Large (Who may be appointed President)
Crystal Shendaruk was voted in by the membership for a two (2) year term
12. Proxy Issues:

**Motion #7: Moved by Karen Schaus to destroy the 2018 AGM Proxies and/or Ballots. Seconded by Karen Rondinelli.
6 against CARRIED**
13. Old Business: None
14. New Business:
 - 14.1 Canadian Cardiovascular Congress (CCC) Registration rates: The Canadian Cardiovascular Society (CCS) raised the registration rates for CCC by 64%. Following discussion between CSCT and CCS, it was agreed that the early full registration for 2019 be \$295.00 for each member with CSCT paying the difference of \$165.00 per member. There was discussion as to the future of CSCT at the CCC. It was agreed that CSCT will continue to subsidize the registration as the 50th anniversary events are already planned for Edmonton, 2020. Moving forward, CSCT will consider replacing the members dinner with a wine and cheese event (lower cost) and/or compress into one day (Education during the day and the AGM in the evening). The latter is logistically very challenging for the Board of Directors. In addition, a one day only event will remove members' access to the community forum. Karen and Crystal will continue to work with CCS regarding registration rates and Karen will take all suggestions to the Congress Advisory Committee (CAC).
 - 14.2 PR Committee – Sean Freeze provided an overview of the newly formed PR Committee plan. This was followed by discussion and suggestions by members.
15. Next AGM: Edmonton, Alberta. The dates of CCC are October 22 to October 25 2020. The CSCT Education Day will be October 23 with the AGM and dinner being held October 24.

**Motion #8: Moved by Karen Rondinelli to adjourn the meeting at 3:48 EST. Seconded by Ashley Samms.
0 against CARRIED**